



**LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, JANUARY 16, 2019  
4:00 P.M.**

**South Valleys Library  
15650A Wedge Parkway  
Reno, NV 89511**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.010, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEB SITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT [www.washoecountylibrary.us](http://www.washoecountylibrary.us); and <https://notice.nv.gov>.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA AND MAY BE OBTAINED BY CONTACTING TAMI GASTON AT 327-8343 OR [tgaston@washoecounty.us](mailto:tgaston@washoecounty.us). WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

THE LIBRARY BOARD CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES WILL CONSIDER, TRUSTEES MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS, STRATEGIC PLAN ACTIVITY UPDATES OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES CONDUCTS THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

The Board of Trustees may take action only on the items below that are preceded by the words "For Possible Action." The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 3) Approval of Meeting Minutes
  - a. *For Possible Action:* Approval of Minutes from the Library Board Meeting of December 19, 2018
- 4) Old Business  
None
- 5) New Business
  - a. *For Possible Action:* Acknowledge a Donation in the Amount of \$130,000 from Friends of Washoe County Library, Which Demonstrates Its Continued Support of Libraries, Literacy, the Arts, and Cultural Enrichment Throughout the Community
- 6) Reports
  - a. South Valleys Library Report on Programs, Activities and Operations
  - b. Tacchino Trust Expenditure Update
  - c. Board Task Record Update
- 7) Staff Announcements - Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda*
- 8) Public Comment – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda*
- 9) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops - *No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda*
- 10) Adjournment

**LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
WEDNESDAY, DECEMBER 19, 2018**

**The Board met in regular session at the Downtown Reno Library, 301 S Center Street, Reno, NV 89501.**

Chair Alderman called the meeting to order at 4:01 pm.

**1) ROLL CALL**

Board Members Present: Wendy Alderman, Wayne Holland, Jean Stoess, Zanny Marsh (via telephone), Ted Parkhill (arrived late)

Board Members Absent: None

County Staff Present: Assistant District Attorney Dania Reid, Assistant County Manager David Solaro

Public Present: Mary Jones of Friends of Washoe County Library (FWCL)

**2) PUBLIC COMMENT**

None

**3) APPROVAL OF MEETING MINUTES**

**a) APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF NOVEMBER 15, 2018**

On motion by Trustee Stoess, seconded by Trustee Holland, motion which duly carried, the Board approved the meeting minutes from the Library Board meeting of November 15, 2018. All in favor. None opposed.

**4) OLD BUSINESS**

None

**5) NEW BUSINESS**

**a) ACCEPT FINAL DISTRIBUTION CHECK FROM TACCHINO TRUST IN THE AMOUNT OF \$460,000 AND AUTHORIZE CHAIR ALDERMAN TO EXECUTE THE FINAL DISTRIBUTION AGREEMENT WHEN THE LIBRARY SYSTEM RECEIVES AN UPDATED SIGNATURE PAGE**

Upon questioning by the Board, Director Scott confirmed that the Library System had received and deposited the final check and that Mr. Rueckl indicated that the Library System may receive a final amount after tax purposes, which was highlighted on the last page in the provided document highlighting allocations.

Director Scott noted that the original distribution paperwork was approved at the November 2016 Board meeting, and that Mr. Rueckl provided updated distribution paperwork when he brought the final distribution check to the Library System which included a signature line for the previous Library Board of Trustee Chair Derek Wilson. Once the Library receives an updated signature line for the current Library Board of Trustee Chair information, Chair Alderman will execute the document.

Trustee Parkhill arrived at 4:05 pm.

On motion by Trustee Holland, seconded by Trustee Stoess, motion which duly carried, the Board accepted the final distribution check from the Tacchino Trust in the amount of \$460,000 and authorized Chair Alderman to sign the updated signature page when received by the Library System. All in favor, none opposed.

Upon questioning by Trustee Holland, Director Scott explained that the Tacchino Trust required specific timelines for expending monies as they did not want it handled as an endowment and wanted to see it spend towards a large capital library project.

**b) SELECT AN OPTION FOR MEETING THE MATERIALS-EXPENDITURE STANDARD PURSUANT TO THE MINIMUM PUBLIC LIBRARY STANDARDS AS SET FORTH BY THE NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS**

Director Scott stated that the Nevada State Library created collection expenditure options during the recession for Library Systems. He said the State would like public libraries to meet Option III (10% of total budget) but that the other options were provided in the event they are not able to do so. Director Scott explained that the Washoe County Library System has not able to meet Option III and will not be able to do so as the State formula parallels the budget as it increases making this an unrealistic goal for the Library System. He stated that the Library System is making efforts to increase the budget for collection materials and has built that budget item from \$800,000 to over \$1 million.

Upon questioning by the Board, Director Scott:

- Confirmed that selecting an option is a State mandate, but there are no penalties for failure to meet selected options
- Budget fluctuations are generally based upon retirements of tenured employees as new hires or promotional employees salaries and benefits cost less.
- Washoe County Library System spends 80% of its budget on staffing.
- Confirmed a library system can always spend more on materials than the option they select and noted that the Washoe County Library System is currently spending more than the option selected, but that it cannot meet the requirements of Option III because it is based upon a mathematical equation and that we would always be chasing it.
- Clarified that, with the mathematical equation, when a budget increases, so does the amount required by State options and that the only way the Washoe County Library System could potentially meet Option III would be if Washoe County gave more dollars to the specific materials line item in the budget.

Upon questioning regarding Board voting on an option, Legal Counsel Dania Reid confirmed Director Scott's statement that this is a requirement by the State of Nevada. She clarified, stating that the Board is not voting on the percentage, but voting on the option the Library System can achieve. She said that the Library System can always exceed the percentage, but that it would not be consistent with her legal counsel to vote on what is not achievable.

On motion by Trustee Holland, seconded by Trustee Stoess, motion was duly carried, the Board approved the Library recommendation and selected Option I to meet the materials expenditure standard pursuant to the minimum public library standards as set forth by the Nevada State Library, Archives, and Public Records. All in favor, none opposed.

## 6) REPORTS

### a) LIBRARY DIRECTOR'S ANNUAL REPORT 2017-2018

Director Scott presented a PowerPoint presentation for 2017-2018 Annual Report.

Upon questioning by the Board, Director Scott clarified points on the following slides:

- Express Creativity: Established funding of \$30,000 for Maker Services, resulting in The Quad
  - New Computer classes in 2019 stem from the Spring 2018 Technology survey and meetings of the RTT (Reference, Technology and Training) Team. New classes include: Excel, Genealogy, Internet Safety, and Senior Connections.
  - Idea Boxes were started through LSTA funding and the creativity of library staff in the Makerspace Team. The Library System is in the second rotation (year cycles) of this project.
- Results: The Library System is looking to find a better method of tracking numbers for children using issued Library cards without blocking access.
  - Per Branch Manager Julie Ullman, one of the issues in tracking this is families electing to use one card for when checking out materials for the family.
  - Chair Alderman noted this is a great start to building metrics for Growing Young Readers initiative and asked that this be added to the Board Task Report for tracking.
- Expansion Tax line item possible increases: Youth Programming needs more support, Travel and training are generally spent out by the end of the calendar year and the library is looking to continue building a balance for technology support. Upon questioning by the Board, Director Scott stated he would bring this item back to the Board in March 2019 with percentage specifics.

### b) DOWNTOWN RENO LIBRARY REPORT ON PROGRAMS, ACTIVITIES AND OPERATIONS

Branch Manager Brenda Owens provided an oral report that included some unique events this year, such as:

- Destination Dance, which brought in new people to the Downtown Reno Library for the first time in the building
- Political forums
- The opening and weekly operating "The Quad"
- The Lit Crawl

She also briefly outlined some of the challenges including: elevator issues, radon, leaking roof, asbestos and how staff is finding ways of working and dealing with these issues.

She stated that the Downtown Reno Library is moving forward with programs and programming like The Quad and building relationships with the Human Services Agency, courthouse, and Discovery Museum.

Upon questioning by the Board, Director Scott stated that construction in the Downtown Reno Library starts in April 2019 and will likely not close except for possibly 1 to 2 days for wiring.

Chair Alderman requested metrics to establish a baseline for comparison between now and when construction is completed to be added to Board Task Record

c) **MONTHLY TECHNOLOGY UPDATE**

The Board reviewed the information submitted in the packet.

Upon questioning by the Board, Systems and Access Librarian Nancy Keener clarified that the term refresh for Washoe County means the computers are new and that the Systems office has received 178 new computers for staff. She also stated that when purchasing technology, such as the Dell laptops, the Library is required to go through County IT staff to purchase specific items as outlined by Washoe County. She did note that she can request to purchase comparable items if she finds something better that would benefit library staff and patrons.

d) **TACCHINO TRUST EXPENDITURE UPDATE**

The Board reviewed the information submitted in the packet.

Upon request by Chair Alderman, Director Scott stated the Library will provide more detailed information specifically on Tacchino Trust disbursements and expenditures in either January or February 2019

e) **LIFESCAPES UPDATE**

The Board reviewed the information submitted in the packet.

Director Scott stated that this was an informational update based upon public comment and correspondence from the last Board meeting. He clarified that the Library System has not discarded any Lifescapes created materials, but is collecting and moving them to an agency that excels in archived materials. He stated that, although there are some special collections within the Washoe County Library System, we are a public library and not an agency that specializes in archiving and indexing documents.

f) **BOARD TASK RECORD UPDATE**

The Board reviewed the information submitted in the packet.

Chair Alderman requested the following items be added to the Board Task Record:

- Authority to change monthly meeting schedule to either quarterly or bi-monthly – Trustee Stoess requested this be postponed until the April 2019 Meeting
- Provide detailed Tacchino Trust Budget separately from the Quarterly Financial Report.

**7) STAFF ANNOUNCEMENTS**

Branch Manager John Crockett thanked his fellow current and past Branch Managers and Director Scott and Assistant Library Director Joan Dalusung for advice and support provided.

**8) PUBLIC COMMENT**

None

**9) BOARD COMMENT**

Trustee Parkhill extended congratulations to Branch Manager John Crockett for the Washoe County Employee Spotlight acknowledgement (attached to back of the Board packet).

Trustee Parkhill stated that the shooting of the librarian in the Sacramento news shook him and was too close to home. He asked if staff were aware of this and what we were or should be doing to avoid situations such as this.

- Legal Counsel Dania Reid stated that Board comment is not an agenda item for discussion and suggested he request a future agenda item for security update and appropriate proactive training(s).

Trustee Holland read the announcement provided by Development Officer and PIO Andrea Tavener congratulating the Library on winning Best Costume in Sparks Hometown Parade and thanking the Library and FWCL for support of all.

Trustee Holland requested a future agenda item on how the change of public hours is progressing.

**10) ADJOURNMENT**

Chair Alderman adjourned the meeting at 5:09 pm.

**TO:** Library Board of Trustees

**FROM:** Andrea Tavener, Development Officer and PIO

**RE:** Acknowledge a Donation in the Amount of \$130,000 from the Friends of Washoe County Library, Which Demonstrates Its Continued Support of Libraries, Literacy, the Arts, and Cultural Enrichment Throughout the Community

**DATE:** January 16, 2019

**Background:** Friends of Washoe County Library (FWCL) is a 501 (c) (3) non-profit organization, incorporated in January 1981 with over 700 members dedicated to advocating, fundraising and providing support for the Washoe County Library System (WCLS). Its sole mission is to strengthen public libraries throughout Washoe County. FWCL strives to give children an educational head start, encourage all forms of literacy and foster lifelong learning and recreation for everyone. For the past thirty-seven (37) years, the Friends of Washoe County Library, through their community projects and fundraising efforts, has raised over two million dollars for the Washoe County Library System. This funding has continued to support free library programs, enhance library technology and equipment, provide gift funds for Library materials and augment marketing and training endeavors, which benefit all Library patrons. The Friends community projects include operating the Secondhand Prose bookstore within the Northwest Reno Library and managing voluminous donations for book sales which take place in their Reno Town Mall location as well as through their Amazon sales.

In December 2018, the Friends of Washoe County has once again allocated \$120,000 to the Washoe County Library Gift Fund to assist the 2019 system-wide endeavors in direct support of technology, materials, programming, summer reading prizes, marketing, and staff development and training. The unwavering support of the Friends of Washoe County Library is invaluable as it continues to enhance a multitude of diverse programs and projects benefiting the entire Washoe County Library System.

**Recommendation:** Staff recommends that the Library Board of Trustees acknowledge the \$130,000 donation from the Friends of Washoe County Library, which demonstrates its continued support of libraries, literacy, the arts and cultural enrichment throughout the community.



# Report to Library Board of Trustees

## South Valleys Library

### January 2019



We celebrated our 15-Year Anniversary in May 2018!

What stands out above all else this year is the incredible amount of community connections made through outreaches, school visits, meeting room usage, events in the branch featuring local experts and organizations, and the personal connections that made a difference for our patrons.

## School Connections

Lenz Elementary School Library Night  
 Pleasant Valley Elementary School Library Night  
 Donner Springs Elementary 1<sup>st</sup> Grade Tour  
 Marvin Piccolo Elementary Sensory Story Times  
 Sonshine Preschool Outreach  
 Koinoinia School Outreach  
 Doral Academy 4<sup>th</sup> Grade Tour  
 Brown Elementary School Outreach  
 Doral Academy Summer Social  
 Huffaker Elementary School Outreach  
 Double Diamond Elementary School 4<sup>th</sup> Grade Tour  
 WCSD Career Fair



- **Nevada Vocational Rehabilitation/DETR Summer Youth Internship Program**

Our first-ever DETR summer youth intern, Andreas Diaz, began his six-week internship on June 26<sup>th</sup>. He worked 5 afternoons each week, helping with program prep, shelving and shelf reading, and many other tasks. We are excited to have this new partnership with DETR.

- **Sharon Black, Galena High School Librarian**, volunteered at the library during March to complete her required practicum hours for her Nevada School Librarian Certification. Our shared goal was to get library cards to all the seniors at Galena High School. She distributed them during the senior English classes, where she also made presentations about WCLS resources such as Mango Languages, Brainfuse, and Overdrive/Libby.

● **Dementia Friendly Washoe County**

On July 19<sup>th</sup> South Valleys Library hosted an **Open Door Café** held by **Dementia Friendly Washoe County**. Julie U is an active member of this action group as a representative of WCLS. The branch was able to provide a venue for the Café when their original venue became unavailable just a week prior to the event. 22 folks attended this event aimed at providing a social gathering place for people living with memory loss and their caregivers/family members.



**General Election Day and Early Voting Location**  
Over 7,200 people cast their vote at the South Valleys Library in October and November



● **Knitting Group 2018 Community Report**

Each year our Tuesday Night Yarn Crew tallies up their Community Service Project donations. In 2018, from donated yarn, they created over 779 items including blankets, hats, hat/scarf combinations, gloves, mittens, two sweaters, a shawl, a pair of leggings, and ten toddler headbands! Organizations that benefitted included West Care Foundation, Chemo Caps for Cancer, the Eddy House, and the Blanket Brigade (which distributes items to the Ronald McDonald House, the Veteran’s Hospital, and the Women & Children’s Center of the Sierra).



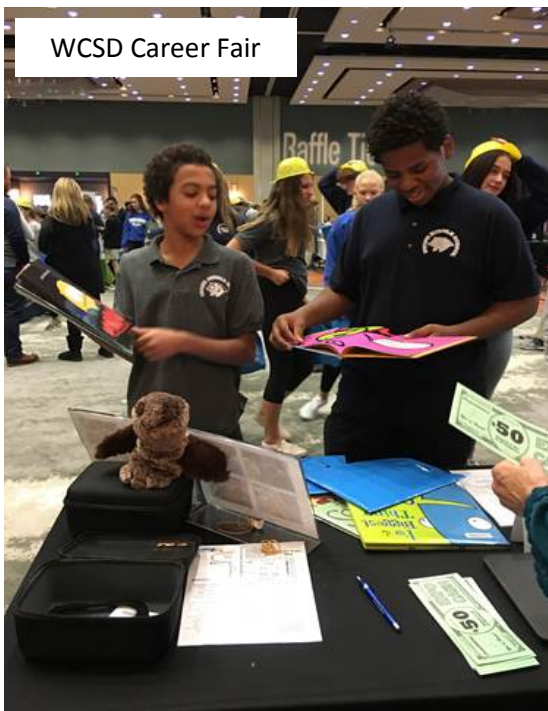
● **Marvin Picollo** is the Washoe County School District's only Regional, Special Education Center, specializing in the education of students, ages three (preschool) to twenty-two years old, that have significant physical and intellectual disabilities. South Valleys staff visit the school several times a year, offering sensory story times to students of all ages and disabilities. These outreaches are sometime heartbreaking, but so worthwhile to be able to enrich the lives of these students through stories and music.



Story Stroll at Davis Creek

### Out & About

- Story Strolls at Davis Creek Park
- Nevada Museum of Art Story Times
- May Arboretum Story Times
- Celebrate Washoe Valley Outreach
- Earth Day Outreach
- Farmer’s Markets at Tamarack Junction
- Reno Pride Parade
- Reno Mini Maker Faire
- UNR Student Counseling Center Outreach
- Boys & Girls Club Outreach



WCSD Career Fair



UNR Student Counseling Center Outreach

**2018 By the Numbers**

Story Time Attendance (adults and children): **4,288**

Toddler Time Attendance (adults and children): **5,591**

**17,277** people attended a library event in 2018

**2,221** New Library Cards Issued

**301,098** Checkouts

**1,518** people visited us at Outreaches

**322** Meeting Room Uses (non-library events)



Reno Mini Maker Faire



## If You Build It, They Will Come

For the past fifteen years the staff at South Valleys Library has worked diligently to provide innovative and fun library events for the community.

**In 2018, 17,277 people attended a library event!**



# And Then There Was STEAM!

Along with several STEAM events presented by library staff, our weekly STEAM events have been a great opportunity to partner with local experts and organizations, including:

UNR ME2 Engineering students, UNR Biology students, Washoe County Parks, Northern Nevada Match Club, Truckee Meadows Park Foundation, the Galena High School (all-girls) Robotics Club, the Sonic Screwdrivers First Robotics Team, Truckee Meadows Fire Protection District



LEGO WeDo Robotics Coding



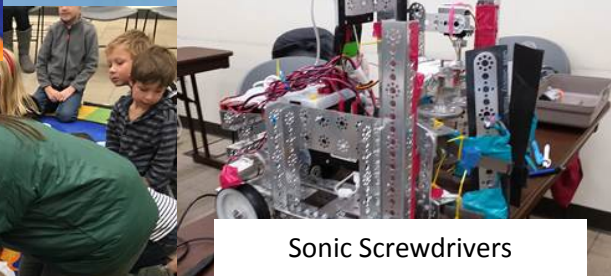
UNR ME2: Tower Challenge



Truckee Meadows Fire Protection District



UNR ME2: Pulleys



Sonic Screwdrivers



Orbital Reflector Mobiles



Winter Traditions with Ranger Marie



Coding Basics for Kids



Bubble Science



Lulzbot Mini 2



Since 2014, South Valleys Library has presented ongoing STEAM events, and provided a STEAM Spot inside the Young People's Library, full of fun toys and kits for young scientists to explore.

In 2018, in recognition of the importance of STEAM concepts and our focus on providing STEAM events, we received a \$3,000 grant from Commissioner Lucey. This was used to purchase a 3D Printer to support 3D modeling and coding classes, and provide 3D printing to all interested library card holders.

### National Library Week quote shared online by one of our patrons:

"Motherhood is crazy - no doubt about it. But there are a couple things that help me get through: my wonderful husband, amazing friends and family, coffee, and the library.

My son was 7 months old when I started taking him to the library for story time. It was a way for us to get out of the house and meet people. A chance for him to interact with other kids before I became involved with MOMS club. Some days it was the only way I had an adult conversation during the day. And, of course, we picked out new books because if I had to read Little Quack one more time I was going to cry.

We still love our library. They kids love to go to South Valleys library and talk to the librarians (who ROCK!), they love to play in the STEM Spot and pick out their own books. At-home date nights are courtesy of the library as my husband and I borrow movies we don't have time to see in the theater.

I have always been in love with books and remember going to the public library as a kid, something I'm happy to pass on to my own children. This week is National Library Week, if you get a chance please stop in your local branch, check out all they have to offer, and thank a librarian."

## Facility Improvements

- PA System installed in meeting room
- Weather Station Installed in YPL Garden
- Keyless entry access was installed in the meeting room, allowing Early Voting poll workers staff-free entry
- **Patio Furniture Stolen!** We discovered on June 1<sup>st</sup> that all of the tables and chairs on the enclosed patio near the periodicals area were gone! Someone jumped the fence, tossed the furniture over enclosure and took off. We were able to replace these with two heavy-duty picnic tables.
- Automated External Defibrillator (AED) now available in the library

### Thank You Note from a Patron

I GOT <sup>ERIC</sup>  
Job  
THANK  
FOR YOUR  
HELP!  
TANYA

## Staff Highlights

The South Valleys Library staff is amazing!

Branch Manager, Julie Ullman is the Chair of the Maker Services Team and that team has been extremely busy this year with new Idea Boxes, the Idea Box Fair, new Fixit Clinics, the Reno Mini Maker Faire, and the opening of the Quad makerspace at Downtown Reno. These responsibilities have taken a lot of Julie's attention, and a lot of her time has been spent away from South Valleys at the Quad. This would never have been possible without the support of all the staff, allowing her the extra project time for her Maker Services responsibilities.



Charity Bowling Tournament

They've also supported each other through extended Sick Leave absences for two staff members, and an extended Leave of Absence for another staff member, all while continuing to present quality Story Times, and STEAM events, attend outreaches and staff trainings, stay after-hours for Elementary School Library Nights and STEAM events, help at other branches and in the Quad, and do it all with a positive attitude and unwavering customer service for our patrons!

In addition:

- South Valleys has been a pilot branch for the online meeting room reservations system, LibCal Spaces, that is now being used at South Valleys, and will soon be rolled out to the rest of the branches. This system will allow meeting room groups to reserve their own dates/times instead of having to contact each branch to inquire about dates.
- Toni McLaughlin and Christina Van Rensselaer worked together to create a 4-week curriculum for *Coding Basics for Kids*. This curriculum was followed three times at South Valleys in 2018 and is now being utilized at Incline Village Library and the North Valleys Library this Spring.
- Morgan co-presented a Children's Reader's Advisory breakout session at Staff Day in May
- Morgan Tiar, Toni McLaughlin and Kristen Ryan have all served or continued to serve on Washoe County's Leadership committees
- Suzanne McMann was awarded the *Promote Yourself! Mini-Certificate* in January
- Terri Van Hoozer was awarded the *Essentials of Personal Effectiveness Certificate* in February
- The staff was invited by the Nevada Claims Association to participate in their Charity Bowling Tournament in March. And they won the St. Patrick's Day themed award for Best Team Costume!
- Library Aide, Jayni Bloomquist joined the staff in June
- Toni and Morgan both volunteered as poll workers for the General Election
- Mary Auld reached 20 Years with Washoe County Library!
- Librarian, Kristen Ryan, accepted a transfer to Downtown Reno, effective January 21, 2019. She has been a great asset for us, and brought many fresh ideas with her when she promoted to our branch 3 years ago. We know those same strengths will be put to good use at her new branch and wish her well!



Suzanne McMann



Terri Van Hoozer

**Employee Appreciation Breakfast**

- South Valleys was well represented at the Employee Appreciation Breakfast. Kristen, Julie D, Mary, Kathy, Morgan and Terri all reached milestones this year, or earned a certificate and received an invitation.



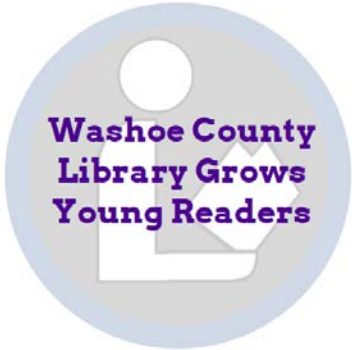
**The First 15 Years Flew By...Here's to the Next 15 and Beyond!**



In April and May, patrons enjoyed viewing the original blueprints, and plans, along with sample fabric swatches, and the Yellow Ribbon used at the Grand Opening



A Thank You Poster from Picollo's Students





**TO:** Washoe County Library Board  
**FROM:** Jeff Scott, Library Director  
**RE:** Tacchino Trust Expenditure Update  
**DATE:** January 16, 2019

**Background:** The Library Board of Trustees receives regular monthly updates regarding the status of expenditures from the Tacchino Trust bequeathment to the Washoe County Library System.

Expenditures for the month of December 2019 included: \$1,284.76 for Downtown Reno Library Children's Materials.

To date, Tacchino Trust funds has expended a total of \$217,273.90 from the first distribution payment with \$3,184.88 of those funds spent on Children's Materials.

The total Tacchino Trust funds available the beginning of January 2019 is \$694,976.10

**Recommendation and Suggested Motion:** This agenda item is informational and does not require any action.

# LIBRARY BOARD OF TRUSTEE TASK RECORD/FOLLOW-UP

ITEM 6c

FY2018/19

DATE ASSIGNED	TRUSTEE	TASK / AGENDA ITEM REQUESTED	ANTICIPATED COMPLETION	DATE COMPLETED
12/19/18	Trustee Parkhill	Request future agenda item for discussion/security update and proactive trainings for Library personnel in light of shooting at library in Sacramento	None provided	
12/19/18	Chair Alderman	Tracking of children using issued children's cards is a great start to building metric for Growing Young Readers Strat Plan Initiative – added on request to Board Task Record for tracking (Nancy/Debi)	June 2019	
12/19/18	Chair Alderman	Chair Alderman requested baseline metrics for Downtown Reno from now through completion of renovation for comparisons	June 2019	
12/19/18	Chair Alderman	Requests more thorough reporting for Tacchino Trust expenditures and balances specific to associated projects	January or February 2019	
12/19/18	Trustee Holland	Requested a future agenda item on how change of public hours is progressing	None provided – just changed in Jan 2019	
9/19/18	Not Applicable	Assistant County Manager Solaro to return to Board in January 2019 to report upon training progress (no time to add to January Agenda)	<del>January 2019</del> – moved to Feb 2019	
11/15/18	Chair Alderman	Debi Stears to bring report with System/branch circulation numbers – request from NV circulation slide (no time to add to January Agenda)	<del>January 2019</del> – moved to Feb 2019	
11/15/18	Trustee Stoess	Future agenda, not necessarily an action item, to discuss going to quarterly meetings versus monthly meetings (moved per Trustee Stoess at 12/19/18 meeting)	<del>January 2019</del> – moved to Apr 2019	
9/19/18	Trustee Parkhill	Requested Board Task Record to be included in agenda	November Meeting	11/15/18 - LBOT
7/18/18 – LBOT Meeting	Chair Alderman Trustee Parkhill	Non-cash donations be set in a grid vs a list for the Board to see how the programs were attended in the branches - WCLS will work with all	November Meeting	11/15/18 – LBOT 11/6/18 – Trustee

# LIBRARY BOARD OF TRUSTEE TASK RECORD/FOLLOW-UP

ITEM 6c

FY2018/19

		in October for layout of quarterly report for reporting at November mtg.		Alderman met with Director Scott
7/18/18 – LBOT Meeting	Chair Alderman Trustee Parkhill	See financial report consolidated so that the Board can see where the donations and grants in the Donation report correspond in the Financial Report - WCLS will work with all in October for layout of quarterly report for reporting at November mtg.	November Meeting	11/15/18 – LBOT 10/30/18 - Trustee Parkhill and Holland met with Director Scott
7/18/18 – LBOT Meeting	Chair Alderman	Would like statistical reports to quantify results to Strategic Plan so that the Board can see the impact - WCLS will work with all in October for layout of quarterly report for reporting at November mtg.	November Meeting	11/15/18 – LBOT 11/6/18 – Trustee Alderman met with Director Scott
8/15/18	Trustee Stoess	Resignation as FWCL liaison, appointment of Trustee Holland to FWCL liaison	September meeting	9/19/18 - LBOT
8/15/18	Trustee Parkhill	To meet with Director Scott and discuss financial report	Meeting scheduled 9/20/18	9/20/18 – Director Office
7/23/18 – Chair one-on-one	Chair Alderman	Library Director mandatory Leadership Training – Director Scott showed the Chair the webinar/training list provided by WCHR. Both agreed on something on-going. Jeff to contact trainer at UNR to provide one-on-one continuous coaching. Chair Alderman requested to speak with her also.	September Meeting	9/19/18 - LBOT
7/23/18 – Chair one-on-one	Chair Alderman	Overall Team report for YLSE – Director Scott noted that programming information is included in every monthly update of the Director’s Report	---	---
7/18/18 – LBOT Meeting	Chair Alderman	Agendize discussion for Financial report in August LBOT meeting - WCLS will work with all in October for layout of quarterly report for reporting at November mtg.	Meeting scheduled 9/20/18	9/20/18 – Director Office

# LIBRARY BOARD OF TRUSTEE TASK RECORD/FOLLOW-UP

ITEM 6c

**FY2018/19**

7/18/18 – LBOT Meeting	Chair Alderman	Return Financial report to September LBOT meeting - WCLS will work with all in October for layout of quarterly report for reporting at November mtg.	Meeting scheduled 9/20/18	9/20/18 – Director Office
7/18/18 – LBOT Meeting	Chair Alderman	Agendize dissolution Partnership Advisory Committee next Board meeting	August Meeting	8/15/18
7/18/18 – LBOT Meeting	Trustee Parkhill Chair Alderman	Would like to see a running list of accountability	August Meeting – TG	

## DECEMBER 2018 MONDAY MANAGERS MEMO

### Library Wins Again at Sparks Hometowne Christmas Parade



Congratulations to our Washoe County Library System for winning “Best Costume” in this year’s Sparks Hometowne Christmas Parade held December 1. For the fourth year in a row, our staff braved the weather to represent the Library System in this festive parade. The current win was on the heels of being last year’s “Best Overall” parade winners.

This year our “Christmas Tree” banner carriers led the way, followed by the book cart drill team; with the rest of the “reindeers” and “elves” handing out candy and waving to the crowd. It was a great team effort, and could not have been possible without the generous support of the Friends of Washoe County Library. Library’s win is particularly notable, as the Sparks Christmas Parade is currently in the running to be recognized as the nation’s “Best Holiday Parade” through a Reader’s Choice contest introduced by USA Today. The winner will be announced on Friday, December 21.

# Make armchair travel a reality at the local library

By Julie Ullman

Books have always been a way to use imagination to travel to faraway places, to explore new things, and to learn about anything under the sun without ever leaving your home town. Something very exciting is happening at Washoe County Libraries that will make those imaginary trips seem real.

With Virtual Reality, not only can you travel to Paris or Angkor Wat, but you can also dive under the sea and swim with sharks and whales, ride a thrilling roller coaster, or view famous sculptures at the VR Art Museum. And you still don't have to leave your home town, you just have to visit your local library.

## What is Virtual Reality?

Virtual Reality systems vary, but the basic setup is a headset connected to a computer. The headset includes headphones and a miniature video screen where users can hear and view real life videos, or computer-animated environments. The user can view up, down, and all around (360°) making it feel like he or she is actually inside the environment. The experience can be so realistic that users may feel vertigo when the images make it seem as if you are standing on top of a tall building or riding a roller coaster.

There are thousands of virtual reality (VR) apps and videos that can be downloaded. These include real-life videos of mountain climbing,

cliff diving, and skiing, plus high-definition computer animations that allow the user to swim underwater, fly a spaceship, land on the moon, and even visit major cities and tourist attractions throughout the world, with the Google Earth app.

## How Did the Library Get VR?

Most high-end virtual reality systems can cost hundreds of dollars. A Virtual Reality grant was partially funded through the Nevada State Legislature (SB-549). Directed by the Nevada State Library, Archives, and Public Records, the grant is bringing this emerging technology to libraries throughout Nevada to give everyone access to fun, educational, and amazing virtual experiences. Thanks to the generosity of the Friends of Washoe County Library, we have been able to add additional virtual reality sets at more branches.

## Where Can I Try Virtual Reality?

Currently, the Incline Village Library, the Sierra View Library, and the South Valleys Library each have a virtual reality system available to try. For days and times, please visit the online Calendar of Events at [www.washoecountylibrary.us](http://www.washoecountylibrary.us).

Whether your interest is in travelling the world, learning about science and history, or exploring fun games, you will be amazed at how realistic virtual reality can be.

*Julie Ullman is the managing librarian*



(Photo: J. Ullman)

Library patron engages in a virtual space that appears realistic with a virtual reality headset.

## WHAT APPS CAN I TRY?

- Apollo 11
- Dead and Buried
- Burning Man: Art Discovery
- Land's End
- Job Simulator
- Nature Treks
- Paris Boat Trip-France
- the Blu
- Everest
- Titanic
- Pet Lab
- The Berlin Wall

at Washoe County Library System/South Valleys Library, 15650A Wedge Parkway, Reno. She can be reached at (775) 851-5190 or [jullman@washoecounty.us](mailto:jullman@washoecounty.us). For complete information about programs for kids, teens and adults at all Washoe County Libraries, visit [www.washoecountylibrary.us](http://www.washoecountylibrary.us)

County Libraries visit the library's website at [www.washoecountylibrary.us](http://www.washoecountylibrary.us).

For complete information about programs for kids, teens and adults at all Washoe County Libraries, visit [www.washoecountylibrary.us](http://www.washoecountylibrary.us)